



## General instructions

1. The annual reports of wages paid to qualified loggers must be filed with the Department of Labor and Industry on or before Feb. 15 each year. Note that the **postmark date** determines whether the report is timely filed. Reports not postmarked by Feb. 15 will not be eligible for a rebate provided by Minnesota Statutes § 176.130, subd. 6.
2. Wages reported as paid during the calendar year will be shared/verified with your workers' compensation insurer as provided by Minnesota Statutes § 176.130, subd. 5b.
3. Employees classified as loggers for workers' compensation insurance purposes are the only wages to be included on this report.
4. Wages paid to loggers who did not attend at least one safety seminar during the year should not be included on this report.
5. All information items on the report must be completed in entirety. Reports containing missing information will not be accepted and will be returned to the employer. Resubmissions will only be accepted if they are **postmarked** by the Department of Labor and Industry on or before Feb. 15 as provided by Minnesota Rules 5222.3006, subp. 3.
6. Under no circumstances will filing extensions be granted.
7. Completed reports should be mailed to:  

Minnesota Department of Labor and Industry  
Financial Services  
443 Lafayette Road N.  
St. Paul, MN 55155
8. Call John Kufus at (651) 284-5179 with any questions concerning the completion of the report.
9. Rebates will be issued to the respective employers on or before June 1 each year. Payments will be mailed to the address listed on page one of the report.